

Rainy Ocean

<https://rocaco.sa/job/dummy/>

Accountant

Description

We are looking to hire a young and energetic Accountant for our firm. This is a base position for candidates looking to work as a business consultant in future.

Responsibilities

The ideal candidate will be working on the following tasks:

- Manage general accounting tasks on daily basis and assist in maintaining data hygiene in accounting software.
- Review transactions, reconcile accounts, and resolve discrepancies with clients for quarterly and annual closings
- Assist in quarterly management reports and dashboards/KPIs
- Assist in reconciliation of data for audit and tax purposes at year end
- Assist in monthly service tax and employee tax data for filing
- Assist in developing and implementing SOPs to ensure smooth reporting and compliance
- Assist in monitoring all financial matters of the clients
- Liaison with the clients to resolve business operational issues
- Evaluate and monitor action points with weekly progress and report them on timely basis
- Any other task as assigned by the management

Qualifications

- ACCA/ICMA/CMA or Bachelors in Accounting and Finance with minimum 1 year of working experience in similar field
- Self-management to work independently and autonomously
- Good communication skills
- Hands-on experience with Microsoft Excel, Word and Powerpoint
- Ability to meet deadlines and desire to learn constantly
- High integrity and work ethics
- Analytical skills to resolve client queries

Job Benefits

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Contacts

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Hiring organization

Rainy Ocean

Employment Type

Full-time

Industry

Information Technology

Job Location

5500-Al Madaris Street-Al
Baghdadiyah Jeddah-22235-7359,
Kingdom Of Saudi Arabia, 22235,
Jeddah, Saudi Arabia

Working Hours

9:00 AM to 6:00 PM

Base Salary

SAR 2000 - SAR 4000

Date posted

September 24, 2024

Valid through

31.10.2024